

American Birkebeiner  
Board of Directors Meeting  
April 20, 2015 - 3:00 PM  
Birkie Office – 10527 Main Street, Hayward, WI

Board Members present: John Garrett; Dennis Kruse; John Leighton, Joe Timmerman, John Kotar, Jan Guenther, Sue Scheer, Tom Duffy, Brett Rondeau

Board Members attending via phone: Mike Mandli, Charlie Dee, Paul Eckerline, Yuriy Gusev

Board Members absent: None

Staff Present: Ben Popp, Amy Rowley, Allan Serrano

Agenda & Notes

- Call to order at 3pm
- Approval of minutes from March, 2015 meeting
  - **Motion** by Sue Scheer to approve the minutes as amended; 2<sup>nd</sup> by John Kotar
- Approval of agenda
  - **Motion** by Mike Mandli to approve the agenda; 2<sup>nd</sup> by Charlie Dee
- President's comments
- May retreat schedule
  - Tuesday May 19 – Wednesday May 20 at Heartwood Conference Center
  - Regular May board meeting will be at 9am Wednesday May 19 as part of the retreat.
- 2015/16 proposed budget – Ben
  - Review of ABSF 9-year financial summary
  - Capitalized items vs operating costs
  - Discussion as to how fundraising income should be reflected on the budget.
  - Review draft of 2015-16 operating budget
  - Discussion of creating a simple IRA plan for staff
  - Discussion of Expo costs and funds that go to Hayward School District
  - Board has 1 month to review budget further, ask questions and discuss; budget will be voted on at the May meeting.
  - John Garrett asked for all questions to be directed to Ben & Joe to be discussed at the May finance committee meeting, with answers presented at the board meeting.
- Committee reports
  - Finance-Joe
    - Met on Thursday 5/16/15
  - Trail-Mike
    - Met on Wednesday 5/15/15
  - Documentation-John L
    - Did not meet in May.
    - Next meeting will be to discuss election process.
  - Skier Development-Jan
    - Met on Monday 4/20/15. Working on preliminary grant application process.
  - Competition-Dennis
    - Did not meet in May.
    - Birkie 2016 will not be a FIS Marathon Cup race due to scheduling issues.
- Endowment plan draft
- Capital Campaign Phase II & III review
- Executive Director report-Ben
  - Events / Registration updates
  - Office renovation update
  - Fundraising Update – Chicago and Green Bay

- Start update
  - Trees are being flagged so excavation proposal can be created
- Employee contracts/handbook being updated
- Membership Update | Elections | timelines
- Trail – Update on condition
- Sponsorship Update
- Worldloppet / Video / FMC / Ski Classics
- Retirement party – Monday, June 1; 6-8pm; River Deck in Hayward; time to be finalized but will be over the dinner hours. (Shellie, Patti, Donna, Audrey, Linda)
- Adjourn
  - **Motion** by John Kotar; 2<sup>nd</sup> by Joe Timmerman